

Wilton Water Works

October 29, 2003

COMMISSIONERS PRESENT: Chairperson Jim Tuttle; Tom Herlihy & Charlie McGettigan.

CLERK: Diane Nilsson

AUDIENCE PRESENT: Tom Quinn, Attorney Dan Donovan

Jim Tuttle called the meeting to order at 7:50 p.m.

OLD BUSINESS

Minutes – September 24, 2003

MOTION: Mr. Herlihy moved to approve the 9/24/03 minutes as written. Second by Mr. McGettigan and all were in favor.

- **River/RR Crossing:** The Commissioners showed plans to Attorney Donovan and discussed legal issues involving easements needed to do the crossings. Mr. Herlihy will get the specs for pipe jacking under the RR tracks from the person that Thayer recommended. Mr. McGettigan will contact Leonard White and get all materials related to River/RR crossing that RH White has not turned over to the Commissioners.
- **Action Items:** Mr. McGettigan contacted both Mr. Todd and Monadnock Survey about flagging all WWW properties, but he hasn't received a letter of interest from either. Mr. McGettigan has the mapping project nearly completed. Roger Kielig, of H.T.E., has submitted a bid for test wells along Route 31 S. Mr. McGettigan will contact him and see how soon he can do the job. The Holt loop project is done except for a few feet. Mr. McGettigan will see that the cross trench is repaired and the project is completed before winter. The land under the water tank has been stumped.

NEW BUSINESS

- Tom Quinn presented a brief memo and a plan showing sand/gravel for land swap proposal. Attorney Dan Donovan was present to represent the Commissioners. Mr. Quinn assumes 600,000 to 700,000 yards of gravel could be removed from Wilton-owned lot E – 23 in exchange for transfer of ownership to Wilton of Lot F – 173. The Commissioners discussed various aspects of the proposal. Mr. Herlihy will get a copy of the Doug Heath report to Mr. Donovan. Mr. Donovan will get the name of the Hydrological Modeling person from Laconia to Mr. Herlihy.

The meeting was adjourned at 10:25 p.m.

Diane Nilsson, Clerk
Posted: 11/3/03

ACTION ITEMS

Charlie McGettigan

- Call Leonard White and get all materials related to River/RR crossing that RH White has not turned over to the Commissioners.
- Oversee repair of cross trench and complete Holt Road loop project.
- Send new map to John at Northeast Piping Technologies re: highway/river crossing.
- Arrange for Jane or Doreece to contact Sam Proctor to set up an appointment for installation of the meter and backflow device at 40 Madison Street.
- Arrange for Porter Plumbing to install meter & backflow device at 40 Madison Street as well as checking to be sure well is not cross-connected to Town water. Get current copy of plumber's insurance.
- Call Mr. Todd & Monadnock Survey and have them send the board a letter of interest in regards to flagging all WWW properties.
- Complete water system mapping project.
- Contact Roger Kielig of H.T.E. and ask him how soon he can do the test wells along Route 31 S.
- Contact Jan Wrona regarding RPZ & DCVA testing paperwork.
- Hire John Staiti to do new connections on Intervale Road.
- Schedule with the Wilton highway dept., Jaffrey Water Dept., Staiti Excavation, Bruce Heck or Pennichuck Water Dept. these following projects to be done before winter:
 - Remove the loam from the pump station driveway.
 - Arrange for loam to be delivered and grass planted at the new reservoir.
 - Replace and relocate hydrant on Russell Street.
 - Replace and relocate hydrant on Intervale Road.
 - Install 6" gate in main line at Dale & Laurel Hill Street.

Tom Herlihy

- Get Doug Heath report to Attorney Donovan.
- Get pipe jacking specs from person Thayer recommended.
- Contact pipe jacking companies requesting bids.
- Contact Peggy Arn regarding financial issues.
- Create Emergency Water Supply Connection plan.

Attorney Donovan

- Give phone # to Mr. Herlihy of hydrological modeling person from Laconia

FUTURE PROJECTS

- Establish schedule & set rates for backflow preventer testing.
- Replace 3 left-handed valves on Abbot Hill Acres Road.
- Get a price for paving a piece of the parking lot at the Pump Station.
- Survey all Wilton Water Works properties and set the bounds.

- Come up with revised rules & regulations after reviewing those of Milford, Merrimack, Peterborough & Greenville. These to include standardized costs for bringing new service to residences and businesses as well as costs for meter installations, among other things.
- Secure engineering contract for sealed drainage system at well sites.
- Paint inside of water tank before 2006.